



## CONVENIENCE TRANSLATION OF THE AGENDA FOR THE ANNUAL GENERAL ORDINARY SHAREHOLDERS' MEETING TO BE HELD ON MARCH 28<sup>th</sup>, 2022

By resolution of the Board of Directors, the shareholders of COCA-COLA FEMSA, S.A.B. DE C.V. (the "Company") are called to the Annual General Ordinary Shareholders Meeting (the "Meeting"), to be held on March 28<sup>th</sup>, 2022, at 12:00 p.m., at the ground floor of the building located at Calle Mario Pani #100, Colonia Santa Fe Cuajimalpa, Alcaldía Cuajimalpa de Morelos, zip code 05348, in Mexico City, pursuant to the following:

### AGENDA:

To review and adopt the resolutions the Meeting deems convenient regarding the following:

- I. Report of the chief executive officer of the Company, which includes the financial statements of the Company for the 2021 fiscal year; the opinion of the Board of Directors of the Company regarding the content of the report of the chief executive officer; report of the Board of Directors of the Company regarding the main policies and accounting and information criteria applied during the preparation of the Company's financial information, including report of the operations and activities of the Company during the 2021 fiscal year; and reports of each of the chairman of the Audit and Corporate Practices Committees of the Company; pursuant to article 28 subsection IV of the Mexican Securities Market Law (Ley del Mercado de Valores) (the "Law").
- II. Application of the results for the 2021 fiscal year of the Company, and a dividend declaration and payment in cash, in Mexican pesos.
- III. Determination of the maximum amount to be allocate for the Company's stock repurchase fund.
- IV. Election of the members of the Board of Directors.
- V. Resolution with respect to the remuneration of the members of the Board of Directors, qualification of their independence, and election of the chairman and secretaries of the Board of Directors of the Company.
- VI. Election of members of the following Committees of the Company: (i) Planning and Finance, (ii) Audit, and (iii) Corporate Practices; appointment of each of their respective chairman, and resolution with respect to their remuneration.
- VII. Appointment of delegates for the formalization of the Meeting's resolutions.
- VIII. Reading and, if applicable, approval of the Meeting's minute.

In order to attend the Meeting, the shareholders of the Company shall be registered as such in the registry kept by the secretary of the Company, deposit their shares in the secretary of the Company or in any credit institution operating in Mexico or in S.D. Indeval, Instituto para el Depósito de Valores, S.A. de C.V. ("INDEVAL"), and obtain the corresponding certificate to be admitted in the Meeting.

When the deposit is made in a credit institution, the institution receiving the deposit shall issue the corresponding certificate and notify the secretary of the Company by letter or e-mail, the deposit, name of depositor, and if applicable, name of its representative.

In the event the shares are deposited in INDEVAL, such institution shall promptly communicate to the secretary of the Company the number of shares that each of its depositors maintains in such institution, indicating if the deposit has been done on their own behalf or on behalf of others, listing the name of the depositors on such certificate.

The shares deposit, the delivery of certificates and the communication or notification, when applicable, shall be made to the secretary of the Company, located at Calle Mario Pani #100, Colonia Santa Fe Cuajimalpa, Alcaldía Cuajimalpa de Morelos zip code 05348, in Mexico City at least 48 (forty eight) hours before the date and time of the Meeting.

The shareholders may be represented in the Meeting, through attorneys-in-fact by proxy or by power granted pursuant to the templates referred to in article 49 subsection III of the Law, such templates shall be received by the secretary of the Company with the aforementioned due anticipation. The aforementioned templates shall be available at the secretary of the Company.

Mexico City, February 24<sup>th</sup>, 2022.

**Coca-Cola FEMSA, S.A.B. de C.V.**

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Lic. Carlos E. Aldrete Ancira  
Secretary of the Board of Directors